



How to Update Your Profile

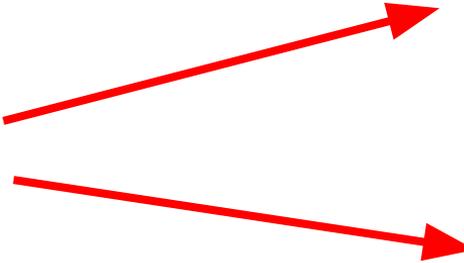
1. Visit <https://greensboroassociation.org/member-profile-update/>
2. You will be asked to log in. If you have forgotten your user name or password click on “forgot your password” above the login button.

Once you have logged in you will see a section for Me, Family and Contacts.

ME Section
Click on the yellow View Profile/Edit Profile for the me section and make updates as needed. Be sure to click save at the end.

Welcome Elisabeth (Betsy) Hunt [Sign Out](#)

To edit your member profile, choose the "View Profile / Edit Profile" button.



The screenshot shows a user profile page with three main sections: 'Me', 'Family', and 'Contacts of Hunt, Peter & Betsy (2)'. The 'Me' section is highlighted with a red box and a red arrow pointing from the text 'Click on the yellow View Profile/Edit Profile for the me section'. The 'Family' section is also highlighted with a red box and a red arrow pointing from the same text. The 'View Profile / Edit Profile' button in the 'Me' section is highlighted with a yellow box and a red border. The 'View Profile / Edit Profile' button in the 'Family' section is also highlighted with a yellow box and a red border. The 'Contacts' section lists two contacts: Betsy Hunt and Peter Hunt, each with an email address and a 'More' link.

Me		
Elisabeth (Betsy) Hunt		
ehunt56@gmail.com	Phone 1: (401) 225-7667	
8 Cooke Street Providence, RI 02906		
View Profile / Edit Profile		

Family		
Hunt, Peter & Betsy		
8 Cooke Street		
Providence, RI		
02906		
Phone 1: (401) 225-7667		
View Profile / Edit Profile		

Contacts of Hunt, Peter & Betsy (2)		
Betsy Hunt	membership@greensboroassociation.org	More
Peter Hunt	peter@parcap.com	More

When you are finished click save which will take you back to overview page shown above.

Family Section

Click on the yellow View Profile/Edit Profile for the FAMILY section and make updates as needed. **Be sure to click on Member Directory and Edit.**

Membership Details

FAMILY LISTING

This is the information we have on file for your family. Please review it carefully and make corrections where required.

Hunt, Peter & Betsy

Family Name: 

LISTING IN THE MEMBER'S ONLY DIRECTORY

Click on the edit link beside the directory listed below to review and/or update your listings.

DIRECTORY
Member Directory Edit

FAMILY CONTACT INFORMATION

Stay connected! For you to get the most out of your membership it is important that we are able to contact you. Please review the information below and make changes if required.

Phone 1: Ext

Phone 2: Ext

PERMANENT MAILING ADDRESSES

ADDRESS	TYPE
8 Cooke Street, Providence Rhode Island 02906, United States	Permanent+Mailing (Primary) Edit Delete

[Add an Address](#)

[Save](#) [Cancel](#)

Editing the Member Directory will allow you to add your Greensboro address, phone number and children under the age of 21. Please click save listing and save at the bottom of the page.

This is the information we have on file for your family. Please review it carefully and make corrections where required.

Hunt, Peter & Betsy

Family Name: 

LISTING IN THE MEMBER'S ONLY DIRECTORY

Click on the edit link beside the directory listed below to review and/or update your listings.

DIRECTORY

Member Directory [Edit](#)

MEMBER DIRECTORY

ADDITIONAL INFORMATION

Insert any information that you want to give your prospective member in this field. You could use this to inform the member about your directory and how adding a special offer will benefit them as a member. To make the information in this field visible instantly on your form, click in the "Visible" check box.

Greensboro Address:

Greensboro Phone:

Children Under 21 with Birth Year:

Occupation:

[Save Listing](#) [Cancel](#)

FAMILY CONTACT INFORMATION

Stay connected! For you to get the most out of your membership it is important that we are able to contact you. Please review the information below and make changes if required.

Phone 1: Ext:

Phone 2: Ext:

PERMANENT MAILING ADDRESSES

ADDRESS	TYPE
8 Cooke Street, Providence Rhode Island 02906, United States	Permanent+Mailing (Primary)

[Edit](#) [Delete](#) [Add an Address](#)

[Save](#) [Cancel](#)